

TWH Fastpitch Softball
Debit Card Expense Form (attach receipts)

Vendor No. 1

Date: _____ Amount Charged \$ _____

Business Name: _____
(Name of business where card was used)

Description of Purchased Items: _____

Event: _____
(ie., Meet the Team; JV Tournament; Varsity Playoff; Game Day Sales)

Name: _____
(Person responsible for using card)

Vendor No. 2

Date: _____ Amount Charged \$ _____

Business Name: _____
(Name of business where card was used)

Description of Purchased Items: _____

Event: _____
(ie., Meet the Team; JV Tournament; Varsity Playoff; Game Day Sales)

Name: _____
(Person responsible for using card)

Vendor No. 3

Date: _____ Amount Charged \$ _____

Business Name: _____
(Name of business where card was used)

Description of Purchased Items: _____

Event: _____
(ie., Meet the Team; JV Tournament; Varsity Playoff; Game Day Sales)

Name: _____
(Person responsible for using card)

Second Signature:

Print Name: _____ Signature: _____ Date: _____
Board Member (w/ signature authority) to review and approve via signature this expenditure.

Promptly provide completed form and receipts to Treasurer

Updated: 04/15/2020